

# schedule of charges

Business Customers - NI

Effective 1 April 2008

## Transaction Fees

Transaction and account maintenance fees are payable on all business current accounts, based on account activity. These are calculated on a quarterly basis and, following at least 14 days notification, charged to your account. Charges are usually applied in March, June, September and December.

### Business Accounts

Manual Transactions .....	£0.58
Automated transactions .....	£0.43
Standing Orders .....	£0.58
BACS Transactions via Business On Line .....	£0.12
Remittance items .....	£0.41
Notes Lodged/Withdrawn .....	70p per £100.00
Notes Exchanged .....	£1.10 per £100.00
Coin Handling .....	£1.10 per £100.00
Quarterly Maintenance Charge .....	£8.00

### Business Account Charge Type definitions

Manual Transactions	Transaction that is not automated or electronic requiring paper to be processed - typically, branch debits, branch credits, credit transfers, cheques drawn on your account, cash debits
Automated Transactions	A payment through an automated central infrastructure, most commonly BACS, e.g., Direct Debits, Automatic Credits, ATM Withdrawals
Standing Orders	A payment set up on your account to pay another account on a pre-arranged date and frequency
Remittance Items	Cheques / postal orders drawn on another account, lodged to your account
Notes Lodged/Withdrawn	Cash lodged to your account or withdrawn from your account
Notes Exchanged	Exchanging one denomination of bank notes for another
Coin Handling	The provision of coin or accepting coin

## Unauthorised Borrowing Charges

You should always discuss your borrowing requirements in advance. Unauthorised Borrowing Charges can be avoided by ensuring that there is sufficient money in your account or a sufficient overdraft facility to cover all your outgoings, e.g. Direct Debits, Standing Orders and Cheques etc. Where there is not enough money in your account or overdraft facility to cover all items that are presented for payment, the following charges apply:

	Charged when:	Price
<b>Referral Item Fees</b>	<b><u>These items are paid.</u></b> The charge is levied on each of these items up to a maximum of three per day.	£19.00 per item
<b>Unpaid Items (out)</b>	<b><u>These items are returned unpaid "bounced".</u></b> The charge is levied on each of these unpaid items.	£38.00 per item

You will also pay a higher rate of interest on the unarranged overdrawn amount. For details refer to your Relationship Manager or our Guide to Business Banking and Rates & Products Guide.

## Service Charges

For additional services provided, a charge may be made. These apply irrespective of the type of account or whether the account is operated in credit or debit. These charges are in addition to transaction fees and are usually debited at the time the service is provided.

Advice to Pay Cheques .....	£5.00
Bank Report for Audit .....	£30.00 min
Bills Collected .....	£7.50
Certificate of Balance .....	£7.50
Certificate of Interest (duplicate only) .....	£7.50
Card Replacement (Business ATM Card) .....	£7.00
Cheque Retrieval .....	£25.00 per hour/50p per cheque
Credit Transfers (3rd party)	
- customers (mail order, other financial institutions only)	
.....	£5.00
- non customers (all).....	£7.00
Direct Debits	
- set up .....	FREE
- cancellation .....	FREE
Drafts .....	£10.00
Duplicate Statement .....	£7.00 per sheet
Gift Cheques .....	£3.00
Interbank Telegraphic Transfers (CHAPS)	
- Outgoing .....	£25.00
- Incoming .....	£5.00
Night Safe Wallets per quarter .....	£7.50
Overdraft Fees	
- Set up .....	1% min £25.00
- Annual Review Fee ...	0.25% min £25.00 per annum
Releasing deeds on accountable receipt .....	£30.00

## Special Presentations (initiating branch)

-by post .....	£10.00
-by post & telephone .....	£10.00
-at drawer counter .....	£12.50

## Standing Orders

-manual payment .....	£5.00
-set up/amendment/cancellation .....	FREE

Status Enquiries ..... £9.00

Stop Payment Instruction ..... £8.00

Term Deposit Breakage Fee ..... £25.00min

## Unpaid items

- In (collected on behalf of customer) .....	£6.00
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**Essentials for Business – Small Business package**

Overdraft/Loan arrangement fee ... 0.5% of total advance

**Legal Service Fees**

Approval and sealing of Documents ..... £55.00

Preparation of Assignment of Deposit, Letter of

Set-Off and other miscellaneous legal forms and connected documents .....	£70.00
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Preparation of Guarantees, Indemnities, Debentures,  
Chattel Mortgages ..... £200.00

Preparation of special Life Policy Assignment

- Company .....	£100.00
- Personal .....	£60.00

Report on Memo Articles of Association, Rules and

Bye-laws of Corporate Bodies, Trust Account, Partnership Account, Power of Attorney and similar terms .....	£50.00
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Company Searches (including outlays) ..... £15.00

Priority, Pari passu and Postponement Agreement

- each .....	£70.00
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Subordination Agreement and similar documents

- each .....	£70.00
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Contract Performance Bond, Bank Guarantee etc ..... £75.00

## Foreign Exchange

### International Drafts & Payments

Inward International Payments:

-Bank of Ireland customers .....	£6.00
-Others .....	£15.00

Outward International Payments\*..... £25.00

Transfers to Bank of Ireland, Republic of Ireland ... £10.00

\* An additional charge of £10.00 will apply if Beneficiary Bank Account details are quoted incorrectly.

### Foreign Exchange Commission

Forward Transactions ..... No charge

### Ancillary Charges

Status Reports on parties abroad ..... £15.00 + VAT

Cheque Encashment facility abroad ..... £20.00

### Euro Payments

If a payment request meets the following criteria no charges will apply:

- The payment is in Euros and is less than €50,000 in value
- You provide the IBAN of the beneficiary
- You provide the BIC of their bankers
- You provide the beneficiary's name and address
- You do not specify the value date
- When completing the instruction you must leave the charges blank as we must send criteria payments without a special charge instruction

Bank of Ireland standard charges will apply if:

- The payment amount is greater than €50,000 or is in a currency other than Euros
- You request the payment to be made same day or next day
- You do not supply the beneficiary's IBAN or BIC or if you supply an incorrect IBAN/BIC

## Electronic Banking

### Banking 365 (sole traders only)

Set Up Cost ..... None

TX Charge ..... Business Transaction Fees Apply

Service Charge ..... None

Overlimit Charges ..... None

Ancillary Charges ..... None

### Business Pay

Set Up Cost .....	£30.00 (up to 30 beneficiaries)
.....	£50.00 (30-50 beneficiaries)
.....	£100.00 (50-100 beneficiaries)
TX Charge .....	£0.30
Service Charge .....	£5.00pm
Overlimit Charges .....	£30.00
Ancillary Charges .....	£5.00

### Business On Line

Set Up Cost .....	None
Service Charge .....	Service Level 1 - £10.00pm
.....	Service Level 2 - £15.00pm
.....	Service Level 3 - £40.00pm
Direct Pay/Credit/Debit (BACS Transactions) through Business On Line ...	£0.12
Overlimit Charges .....	None
Ancillary Charges .....	None
Standard transaction charges will apply	

### BACS

Set Up Cost .....	£100.00
TX Charge .....	£0.12
Service Charge .....	None
Overlimit Charges .....	£50.00
Ancillary Charges .....	None

### Direct Debit Origination

Set Up Cost .....	£100.00 Member of Direct Debit Scheme
TX Charge .....	£0.12
Service Charge .....	None
Overlimit Charges .....	None
Ancillary Charges .....	None

BACSTEL IP Smart Card .....	£50.00
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## Points to Remember

All credit facilities are subject to status. Bank of Ireland is a responsible lender and considers your financial circumstances when assessing your application.

The fees and charges listed are variable, and the Bank reserves the right to amend them from time to time. For further information please call us on:

0845 6016 157

[www.bankofireland.co.uk](http://www.bankofireland.co.uk)



This document can be made available in Braille, large print or audio upon request.

Please ask any member of staff for details.

Bank of Ireland, 1 Donegall Square South, Belfast BT1 5LR